

RESOLUTION NO. 24436

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE DEPARTMENT OF PUBLIC WORKS TO EXECUTE ADDENDUM NO. 2 WITH TWH ARCHITECTS, INC. RELATIVE TO CONTRACT NO. E-04-039, INTERIOR DESIGN SERVICES FOR THE RENOVATIONS TO CHATTANOOGA CITY HALL, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FOUR THOUSAND FIVE HUNDRED SIXTY DOLLARS (\$104,560.00), FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED SIX HUNDRED FOUR THOUSAND FIVE HUNDRED SIXTY DOLLARS (\$604,560.00).

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That the Administrator of the Department of Public Works be and is hereby authorized to execute Addendum No. 2 with TWH Architects, Inc., relative to Contract No. E-04-039, Interior Design Services for the Renovations to Chattanooga City Hall, in an amount not to exceed \$104,560.00, for a total contract amount not to exceed \$604,560.00.

ADOPTED: May 24, 2005

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**Addendum #2 to Prime AIA Contract**  
In accordance with Article 3 Additional Services paragraph 3.4.13  
**Agreement For**  
**Interior Design Services**

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**AGREEMENT** made as of the 10<sup>th</sup> day of January in the year of 2005.

**BETWEEN** the Owner:           City of Chattanooga  
  11<sup>th</sup> and Lindsay Streets  
  Chattanooga, Tennessee 37402

and the Architect:           TWH Architects, Inc.  
  651 East 4<sup>th</sup> Street, Suite 500  
  Chattanooga, Tennessee 37403

For the following Project:   Renovation of City Hall

**SCOPE OF WORK:** Interior furnishings will be selected and specified for the offices, work areas, and public areas of City Hall which consists of four floors at the corner of Lindsay and 11<sup>th</sup> Streets. The project scope is as follows:

- Open office systems for all floors
- Private office furnishings for all offices
- Guest and task seating for all areas, public and private
- Signage and way-finding for all public and private areas
- Tables and seating for the conference / meeting rooms
- Window treatments for windows
- Appropriate storage equipment (files, shelving, high density storage)
- Accessories as follows: AV marker boards, tack boards, coat racks, plants and planters, and lamps.

**SCOPE OF SERVICES:** TWH Architects will meet with designated representatives of the City to develop a list of furniture and accessory requirements. A listing of Items will be prepared for each space under consideration in conjunction with the architectural finishes included in the construction documents for the renovation of City Hall. TWH will work with Owner's designated representatives to develop the scope and magnitude of the interior bid package. Once the interior design documents are approved, TWH will assist the City with the bidding and procurement. Once bids are accepted, TWH will assist the City in monitoring the delivery and installation of these items.

These services consist of the following phases:

- Programming
- Design and Cost Estimating
- Bid / Procurement Documents
- Contract Administration

## **BASIS OF COMPENSATION**

The Owner shall compensate the Architect as follows:

Eight percent (8%) of the total cost specified by the Architect for the interior design services described herein.

## **BASIC COMPENSATION**

FOR BASIC SERVICES, and any other services included as part of Basic Services, Basic Compensation shall be computed as follows:

Where compensation is based on a stipulated sum or percentage of the Cost of the Work, progress payments for Basic Services in each phase shall total the following percentages of the total Basic Compensation payable:

Programming Phase	percent ( 30%)
Design and Cost Estimating Phase	percent ( 40%)
Bid / Procurement Document Phase	percent ( 20%)
<u>Contract Administration Phase</u>	<u>percent ( 10%)</u>
Total Basic Compensation	one hundred percent (100%)

FOR PROJECT REPRESENTATION BEYOND BASIC SERVICES, compensation shall be computed as follows: To be negotiated using rates shown below if requested by the Owner.

Principal	\$105.00 per hour
Architect	\$ 90.00 per hour
Interior Designer	\$ 85.00 per hour

All other employees will be billed at 2.7 times their direct personnel expense.

## **COMPENSATION FOR ADDITIONAL SERVICES**

FOR ADDITIONAL SERVICES OF THE ARCHITECT other than additional project representation and services included as part of Basic Services, but excluding services of consultants, compensation shall be computed as follows:

FOR SERVICES OF CONSULTANTS, including structural, mechanical, and electrical engineering services, a multiple of one and one-tenth ( 1.10 ) times the amount billed to the Architect for such services.

## **REIMBURSABLE EXPENSES**

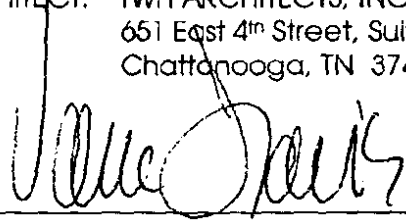
FOR REIMBURSABLE EXPENSES, a multiple of one and one-tenth ( 1.10 ) times the expenses incurred by the Architect, the Architect's employees and consultants in the interest of the Project.

This Agreement between Owner and Architect for Interior Design Services designated above will be performed generally in accordance with the provisions of our Prime Agreement dated March 1, 2004 with the Owner for normal architectural services.

This Agreement entered into as of the day and year written above.

OWNER: CITY OF CHATTANOOGA  
11<sup>TH</sup> and Lindsay Streets  
Chattanooga, TN 37402

ARCHITECT: TWH ARCHITECTS, INC.  
651 East 4<sup>th</sup> Street, Suite 500  
Chattanooga, TN 37403

A handwritten signature in black ink, appearing to read "Vance Travis", written over a horizontal line.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Naveed Minhas, City Engineer  
(Printed name and title)

Vance Travis, President  
(Printed name and title)